NOTES OF MEETING

project date	Baldwin School Expansion Project 10/11/18	Project # location	1822 Town Hall School Committee Room
re	Baldwin School Building Committee Preliminary Design Alternatives	meeting #2	
present	Bernard Greene - Co-Chair, Select Bodylie Schreiner-Oldham - Co-Chair, Son Nathan Peck - Building Commission Suzanne Federspiel - School Committed Rebecca Manor - SEPAC/School Pare Blair Hines - Planning Board/Greater Michelle Morrissey - Community Rep Mary Weitzel - Community Represer Deborah Abner - Community Represer Melvin Kleckner - Town Administrate Andrew Bott - Superintendent of Sch Mary Ellen Dunn - Deputy Superintendent of School Principal) Ben Lummis – Project Manager, School Ray Masak – Project Manager, Buildi Daniel Bennett - Building Commissio Jonathan Levi - Jonathan Levi Archite Philip Gray (JLA)	tee e nt Communit Baldwin Con presentative entative entative nools ndent of Adm Teaching and pol Departme ng Departme ner	ty Representative nmunity Representative ninistration and Finance d Learning (former Baker
distribution	attendees; project file Clara Batchelor - Parks and Recreation Casey Ngo-Miller - Interim Deputy Su		• • •

- 1. Meeting minutes. 9/27/18 SBC meeting minutes were approved.
- 2. Massachusetts Public Records Law. Bernard Greene noted that communications among SBC members regarding the Baldwin project could be subject to disclosure

under the State public records law following a public records request. Personal notes of SBC members, however, would not be subject to disclosure under the public records law. But if a lawsuit is filed against the project, all communications and other materials, including personal notes, could be subject to discovery in the lawsuit. He urged SBC members to use discretion in their written materials.

- 3. Parking Plan. Ben Lummis described upcoming presentation to the Brookline Transportation Board on 10/15/18, which will propose an on-street staff permit parking program for the proposed Baldwin School corresponding with Town policy. Streets under consideration are: Dunster Road, Norfolk Road, Carey Road, Jefferson Road, Randolph Road, Woodland Avenue, Pine Road, and Glenoe Road. Discussion included the possibility that some staff might arrive via the Chestnut Hill T stop [about a third of a mile away by foot]. Blair H suggested consideration of leasing parking at the Star Market off of Route 9.
- 4. Traffic Counts. Jonathan Levi noted that new traffic counts were taken at 12 area intersections on 9/26/18 (see attached). Initial findings suggest that there is not a significant change in volume from the counts taken in the previous study.
- 5. Enrollment History. JL noted the significant decrease in design enrollment for the proposed Baldwin school as follows:
 - 9th School Site Selection Study 800 students
 - Baldwin 9th School Feasibility Study 660 students
 - Current Baldwin School Expansion 453 students

This reduction will have a significant effect on projected traffic related to the school.

- 6. Building Program. JL presented the space summary template which lists the rooms to be housed in the building and their sizes (see attached). These have been reviewed and refined with the curriculum coordinators and Superintendent Bott, and the building design will proceed based on this document. The program lists a total building size of 124,771 GSF. This provides more sf per student than a 3-section model due primarily to the fact that several rooms such as the gym cannot be safely reduced in size, even if serving a smaller overall student population. In general, room sizes have been taken from the MSBA standards for each room type.
- 7. A Program / Adjacency "bubble" diagram was presented to illustrate the room counts, sizes, adjacencies, and relationship to each other (see attached). The building will be organized to allow 3 cohorts of students to have a clear identity and community. These will be organized by grade level as follows: grades PK-2, grades 3-5, and grades 6-8. School wide use will be served by a shared learning commons organized around the rooms used by all students, such as the cafeteria, media center, music rooms, etc.

Notes of Meeting Baldwin School Building Committee Page 3 of 3

- 8. BG noted the adjacent Baldwin School Playground cannot be converted to a new use, but it will be able to be played on by school children from the adjacent Baldwin school.
- 9. Upcoming public meeting schedule was reviewed (see attached)
- 10. JL provided an overview of design principles to successfully address the ability to teach and learn in the 21st (and 22nd) century. (see attached). These include the ability to facilitate collaboration-based, visible learning within and among classrooms.
- 11. JL presented an analysis of the site and 3 broad alternative design strategies for the new school. (see attached). The SBC was not asked for any decisions at this time. All options could have a range of parking counts underneath, with the decision of how many parking spaces to place on site to be decided at a later meeting. JL believes it is likely that most zoning guidelines for the site can be accommodated by any of the 3 designs, but it is likely that the height of the building may exceed zoning guidelines. This will be investigated in detail as the design progresses.
- 12. The design team will provide an overview of anticipated security measures for the school during the schematic design phase.

END OF MEETING NOTES

Addressees believing these notes are in error or are inaccurate should contact the writer within five business days, otherwise these notes will be considered accurate.

by Philip Gray encl Presentation Materials

Brookline

BALDWIN SCHOOL EXPANSION

School Building Committee October 11, 2018







Agenda

- 1. Schedule and Process Overview
- 2. Existing Conditions Update
- 3. Playground Update
- 4. Traffic Update
- 5. Programming Update
- 6. Design Background
- 7. Preliminary Concept Design Alternatives
- 8. Discussion



Currently Projected Baldwin Overall Project Completion Milestones

October 2018 Educational Programming

December 2018 Preferred Schematic Concept Selection

March 2019 Schematic Design

May 2019 Town Meeting Vote

Spring 2019 Town Wide Referendum Vote

Spring 2020 Technical Drawings Complete

Spring 2020 Swing Space Occupancy (if required)

Summer 2020 Construction Commences

Summer 2022 Faculty and Staff Occupancy

Fall 2022 Student Occupancy



Currently Projected Baldwin SBC Agenda Schedule

9/27/18

- Existing Conditions Progress Report
- Building Program, Space Summary Status Report

10/11/18

- Refined Building Program and Bubble Diagram
- Alternative Design Strategies

10/25/18

- Refined Alternative Design Strategies
- Traffic Report Preliminary Findings
- Cost Estimates

11/8/18

Recommend Preferred Design Alternative

11/29/18

- Revised Preferred Design Alternative
- Updated Cost Estimate
- Approve Preferred Alternative to proceed to Schematic Design



Upcoming Public Meetings

- October 11 Dearborn STEM Academy Tour for Building Committee members (Optional)
- October 15 Transportation Board
- October 16 Coolidge Corner School Tour for Building Committee members (Optional)
- October 16 Advisory Committee's Capital and Schools Subcommittees meeting on Warrant Articles 3e and 4
- October 17 Neighborhood Community Forum 7:00 p.m., Baker School Auditorium
- October 25 Building Committee Meeting; 7:30 a.m.
- November 1 Neighborhood Community Forum;
 Heath School 7:00 p.m.



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Baldwin Existing Conditions Progress Report

1 Site Survey Complete

2 Geotechnical Engineering Data Report Complete

3 Environmental Site Assessment - Complete

4 Asbestos Survey Report - Complete

5 Code Review of Existing Building - Complete

6 Traffic Study Update in Progress

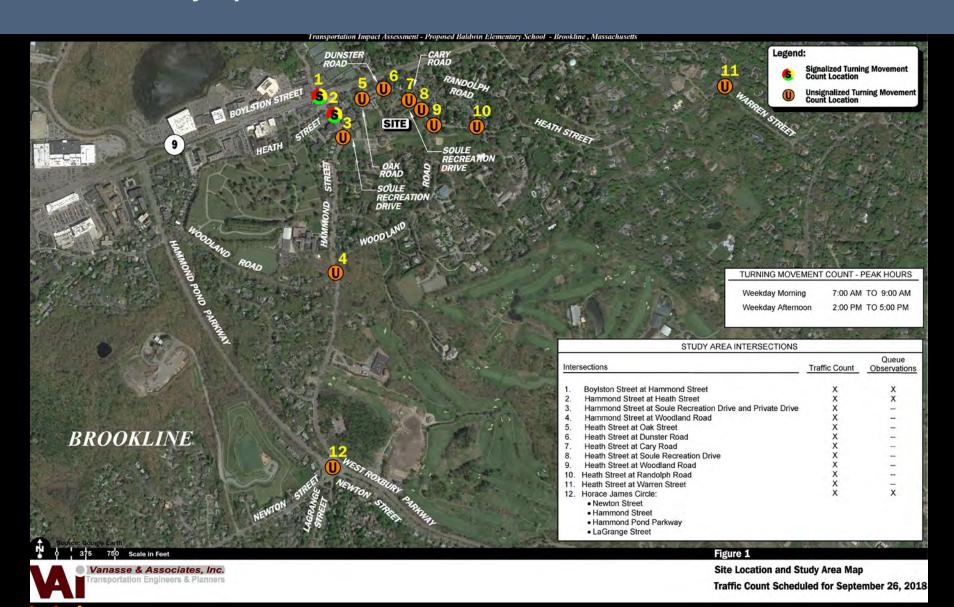


Agenda

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Traffic Study Update



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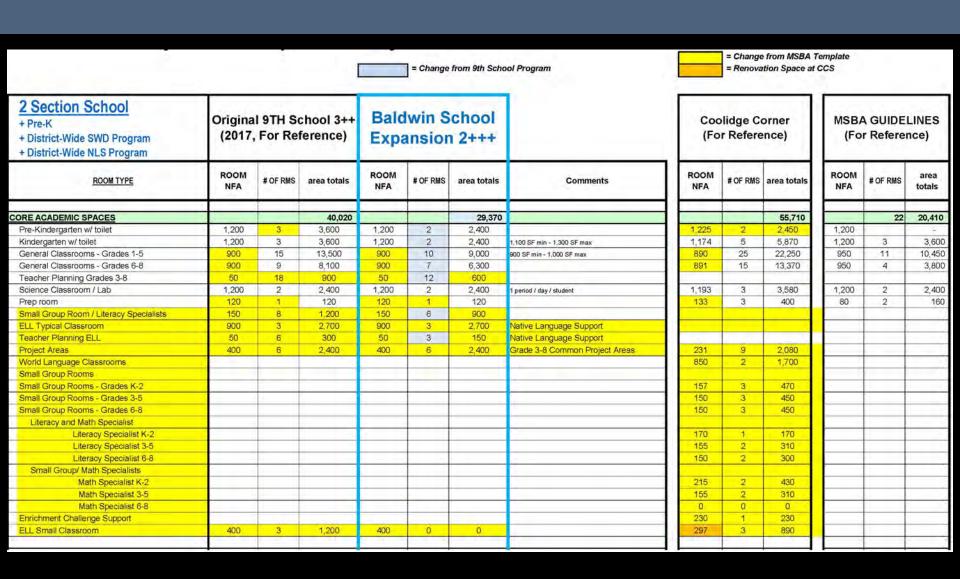
Baldwin School Design Enrollment History

9th School Site Selection Target 800 students

Baldwin 9th School Feasibility Study 660 students

Current Baldwin School Expansion 453 students

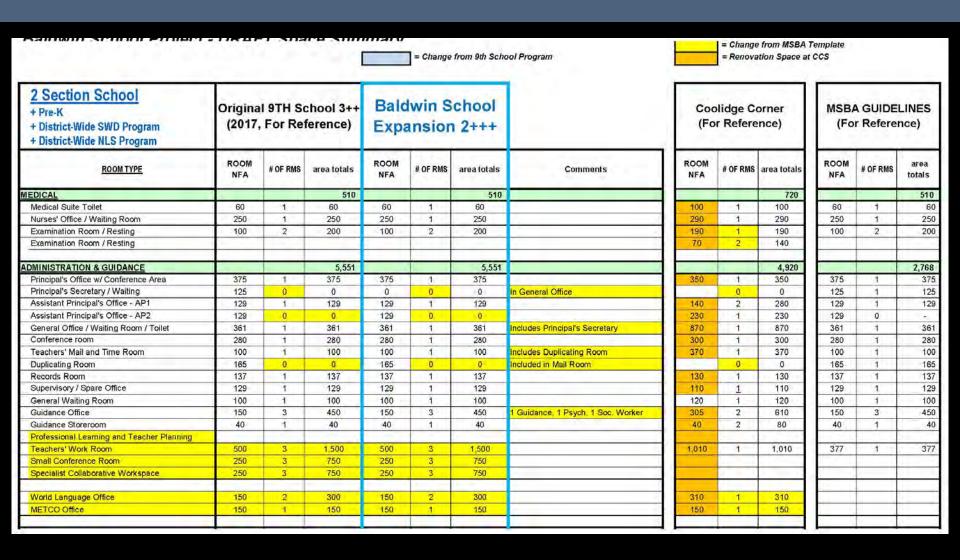






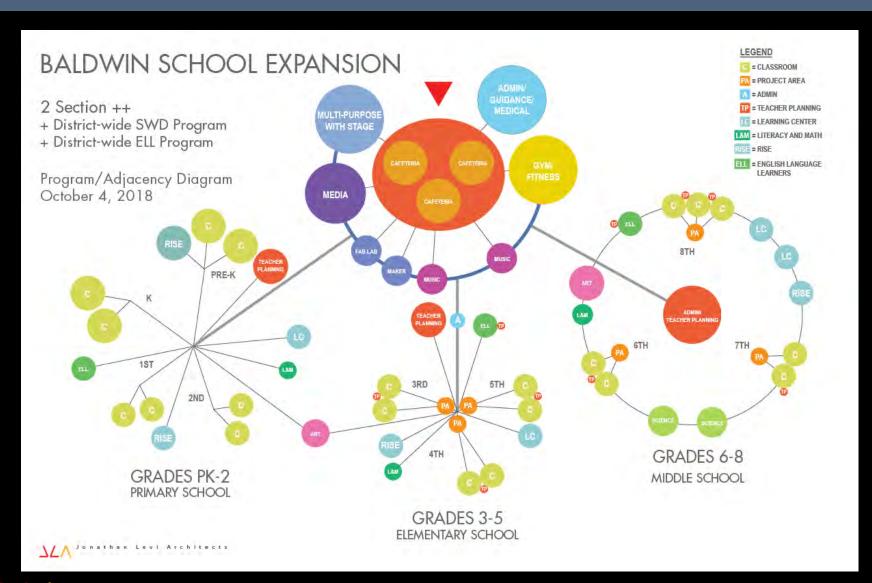
2 Section School + Pre-K + District-Wide SWD Program + District-Wide NLS Program	Original 9TH School 3++ (2017, For Reference)			Baldwin School Expansion 2+++					olidge C or Refere		MSBA GUIDELINES (For Reference)			
ROOMTYPE	ROOM NFA	#OF RMS	area totals	ROOM NFA	# OF RMS	area totals	Comm ents	ROOM NFA	# OF RMS	area totals	ROOM NFA	# OF RMS	area totals	
SPECIAL EDUCATION			8,780			13,220				10,980			6,040	
PK RISE - BEEP				1,200	1	1,200	RISE			10,000				
SWD Classroom PK-8 RISE	900	3	2,700	900	3	2,700	RISE - 1 per cluster			-	950	4	3,800	
SWD Classroom Teacher Planning SWD Classroom PK-8 toilet	50 60	3	150 180	50 90	3	150 270	Larger for Medically Fragile				60	4	240	
De-Escalation Room	50	3	150	50	3	150	Earger for Medically Fragile						2.10	
Learning Center	900	4	3,600	900	-4	3,600	Half size - more controlled environment	C -		J		1	1	
Learning Center Teacher Planning Resource Room - Grades 1-5	50	4	200	50 500	2	200 1,000					500	2	1,000	
Resource Room - Grades 1-5 Resource Room - Grades 6-8				500	1	500					500	1	500	
Small Group Room / Reading	d I			250	6	1,500					500	1	500	
Speech	150	1	150	150	1	150		147	3	440				
OT / PT Special Ed Team Facilitator	950 150	1	950 150	950 150	1	950 150		1,090	1	1,090 150				
Special Education Conference	250	1	250	250	1	250		130	1	130	1			
BCBA				150	1	150		150	1	150				
Psychologist				150	1	150		150	1	150				
OT / PT Office				150	1	150		450	1	450		1		
Therapeutic Learning Center Large Group K-2 Therapeutic Learning Center Small Group K-2								190	2	380			-	
Therapeutic Learning Center Chill Out K-2						1		90	1	90				
Therapeutic Learning Center Relax K-2					1	1		80	1	80		()		
Comprehensive Learning Center K-2					11			380	1	380	1	11 11	1 C	
Comprehensive Learning Center Chill Out K-2 Shared CLC/LC Office K-2	+							70 100	1	70 100			-	
Therapeutic Learning Center Large Group 3-5					1 13			360	1	360				
Therapeutic Learning Center Small Group 3-5					-			200	2	400			i d	
Therapeutic Learning Center Chill Out 3-5								80	1	80				
Therapeutic Learning Center Relax 3-5 Comprehensive Learning Center 3-5	-							100 410	1	100 410	-		-	
Comprehensive Learning Center Chill Out 3-5								70	1	70				
Shared CLC/ LC Office 3-5								110	1	110				
Self-Contained SWD - Grades 1-5 toilet														
Self-Contained SWD - Grades K-2 toilet Self-Contained SWD - Grades 3-5 toilet								60 60	1	60 60				
Self-Contained SWD - Grades 8-8									- 1	0.0				
Therapeutic Learning Center Large Group 6-8								360	1	360				
Therapeutic Learning Center Small Group 6-8					- 0			200	2	400				
Therapeutic Learning Center Chill Out 6-8 Therapeutic Learning Center Relax 6-8								80 100	1	80 100	11			
Comprehensive Learning Center Relax 6-6							7	400	1	400	1			
Comprehensive Learning Center Chill Out 6-8								70	1	70				
Shared CLC/ LC Office 6-8								110	1	110				
Self-Contained SWD - Grades 6-8 toilet Learning Center K-2	1							60 470	1 2	60 940				
Learning Center K-2 Learning Center 3-4								400	1	400			-	
Learning Center 5-6								400	.1	400				
Learning Center 7-8	4							450	1	450				
Special Education Team Clerk Special Education Records						1		100	1	100	1			
Special Education Records Special Education Waiting						-		390	1	390				
Special Education Conference						1.7		170	1	170				
TLC Social Worker						11	4 7	150	1	150				
Psychologist Company Conference					- 17			170	1	170				
Psychologist / Social Worker Conference Psychologist / Social Worker Safe Room								280 70	1	280 70				
Psychologist / Social Worker Testing								80	1	80				
Psychologist / Social Worker Waiting					1 13			430	1	430				
Life Skills Store	300	1	300											
								-						

= Change from MSBA Template = Change from 9th School Program = Renovation Space at CCS 2 Section School **Original 9TH School Baldwin School** Coolidge Corner MSBA GUIDELINES + Pre-K 3++ (For Reference) (For Reference) Expansion 2+++ + District-Wide SWD Program (2017, For Reference) + District-Wide NLS Program ROOM ROOM ROOM ROOM area **ROOM TYPE** # OF RMS area totals # OF RMS area totals Comments # OF RMS area totals # OF RMS totals ART & MUSIC 10,310 10,310 13.990 7,150 1,000 1,000 1,000 2 2,040 1,000 Art Classroom - Grades 1-5 1,000 1,020 1,000 Art Classroom - Grades 6-8 1,200 1,200 1,200 1,200 1,180 1,180 1,200 1,200 150 2 150 2 150 300 Art Workroom w/ Storage & kiln Band / Chorus - 100 seats 1,500 1,500 1,500 1 1,500 1,810 1 1,810 1,500 1,500 1 1,200 1,200 1,200 2,370 1,200 1,200 Music Classroom / Large Group - 25-50 seats 1 1,200 1,185 2 1 Music Practice / Ensemble - Grades 1-5 75 0 0 75 0 0 4 320 75 2 150 Music Practice / Ensemble - Grades 6-8 200 1 200 200 1 200 280 200 200 Multipurpose Room 3,200 3,200 3,200 3,200 3,780 3,780 1,600 1 1,600 1,600 1 1,600 1.600 1 1,600 1,600 1,600 1 110 1 130 Multipurpose Chair Storage 110 110 110 130 OCATIONS & TECHNOLOGY 2,350 2.350 2,970 3,200 Tech Clrm. - (E.G. Drafting, Business) 950 950 950 950 910 1.200 1,200 1 Fah Lah 910 1 Tech Shop - (E.G. Consumer, Wood) 1,400 1,400 1,400 1,400 Maker Space 2,060 1 2,060 2,000 2,000 1 1 HEALTH & PHYSICAL EDUCATION 10,420 10,420 10,680 8,330 6,000 1 6.000 6,000 1 6.000 6.120 1 6,120 6.000 6,000 Gymnasium 6000 SF Min. Size 210 1 210 210 1 210 210 150 150 Gym Storeroom 1 80 80 1 1 80 80 Health Instructor's Office w/ Shower & Toilet 180 1 180 180 1 180 2 440 180 0 0 Locker Rooms - Boys / Girls w/ Toilets 400 0 0 400 420 2 840 1,000 2,000 Small Gym 3,000 1 3,000 3,000 1 3,000 2,990 2,990 Fitness Classroom 950 950 950 950 MEDIA CENTER 3,815 3,310 5,170 2,791 Media Center/Reading Room 3.505 3,505 3,000 1 3,000 4.860 4,860 2,791 2,791 Media Center Office 140 140 140 140 140 Media Book Room 170 170 170 170 170 1 170 DINING & FOOD SERVICE 6,464 5,164 7,850 5,715 3,398 3,398 Cafeteria / Dining (2 seatings) 2 seatings - 15SF per seat Cafeteria / Dining (3 seatings) / Multi-Use 4,000 2,700 2,700 5,100 4,000 5,100 1 1,753 1 1,753 1,753 1,753 1,790 1 1,790 1,753 1,753 Kitchen 1600 SF for first 300 + 1 SF/student Add1 70 70 70 70 1 Kitchen Office 70 70 2 Kitchen Storage 60 1 60 60 1 60 60 120 200 200 200 1 200 200 200 Kitchen Toilet 30 30 30 30 30 Kitchen Custodial 1 1 30 Chair / Table / Equipment Storage 351 1 351 351 351 200 SF for first 300 + .333 SF/student Add'l 540 1 540 351 351 1 Staff Lunch Room 213 In Teacher's Work Room 213 213



				= Change from MSBA Template = Renovation Space at CCS									
2 Section School + Pre-K + District-Wide SWD Program + District-Wide NLS Program	Original 9TH School 3++ (2017, For Reference)		Baldwin School Expansion 2+++				Coo (Fo	MSBA GUIDELINES (For Reference)					
ROOM TYPE	ROOM NFA	# OF RMS	area totals	ROOM NFA	# OF RMS	areatotals	Comments	ROOM NFA	# OF RMS	area totals	ROOM NFA	# OF RMS	area totals
CUSTODIAL & MAINTENANCE			2,065			2,065				4,920			2,015
Custodian's Office	120	1	120	120	1	120		120	1	120	150	1	150
Custodian's Toilet / Shower					-			90	1	90		-	
Custodian's Workshop	337	1	337	337	1	337	1	450	1	450	337	1	337
Custodian's Storage	375	1	375	375	1	375	-	470	1	470	375	1	375
Storeroom	302	4	302	302	- 30	302		668	4	2,670	302	1	302
Recycling Room / Trash	400	1	400	400	1	400		270	1	270	400	1	400
Receiving and General Supply	251	1	251	251	1	251		380	4	380	251	1	251
Network / Telecom Room	200	1	200	200	1	200		390	1	390	200	1	200
Outdoor Storage	80	1	80	80	1	80		80	1	80			
OTHER			5,510			910				13,120			0
Other (specify)			-										
Extended Day Storage	420	1	420	420	1	420	-	420	1	420		1	
Extended Day Office	250	1	250	250	1	250		320	1	320			
PTO	60	1	60	60	1	60		380	1	380		-	
Staff Showers	90	2	180	90	2	180	Barbara Barbara	90	2	180			
Mechanical / Emer Generator							In Grossing Factor	11,820	1	11,820		1 1	
Soule Gym	3,800	1	3,800	0	0	0				1		1 - 1	
Soule Environmental Ed Center	800	1	800	0	0	0							
Total Building Net Floor Area (NFA)			95,795			83,180		(MSBA -	104,588)	131,030	W.6	247	58,929
Proposed Student Capacity / Enrollment			690			453				1,010	K-5	317	453
Total Building Gross Floor Area (GFA) ²		GSF new	141,777		GSF new	124,771		(MSBA -	156,882)	196,979	6-8	136	88,394
Grossing factor (GFA/NFA)			1.48			1.5	P.			1.50			1.50

Refined Educational Program Diagram



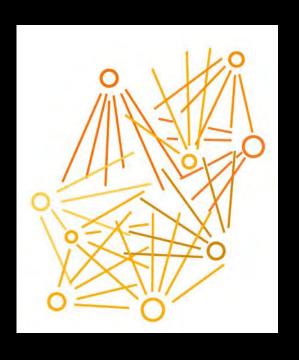
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Schools for the 21st Century

21st Century K-12 Teaching and Learning:

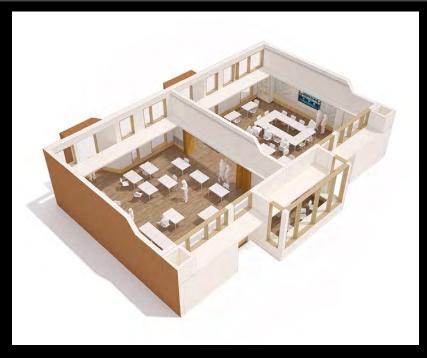


Student Driven

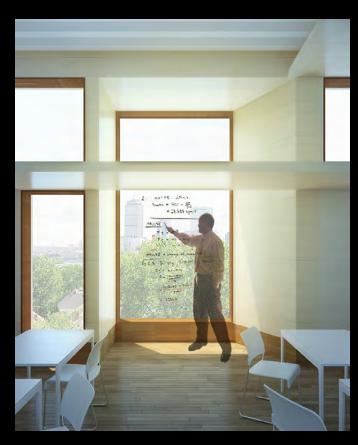
Web Complimentary

Collaboration-Based

Agile, Varied Scale Classrooms

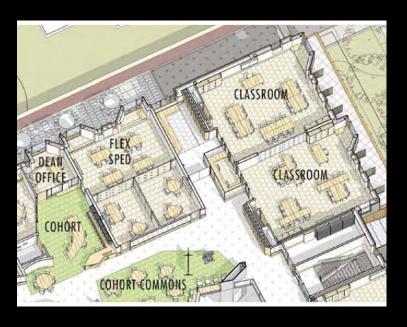


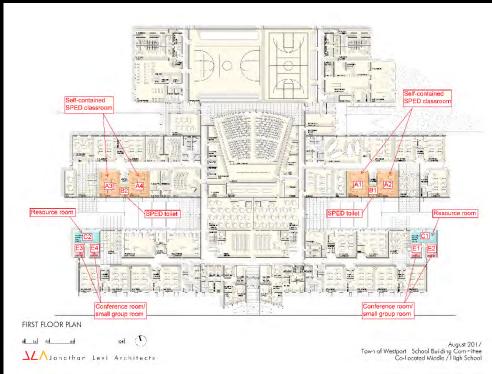




Baldwin SCHOOL, BROOKLINE $\Delta \mathcal{U}_{r}$

Specialized Learning Spaces





Small Group Collaboration Space







Community Collaboration Space

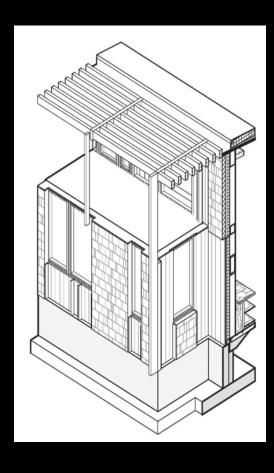








Daylighting





Rooftop Play Space



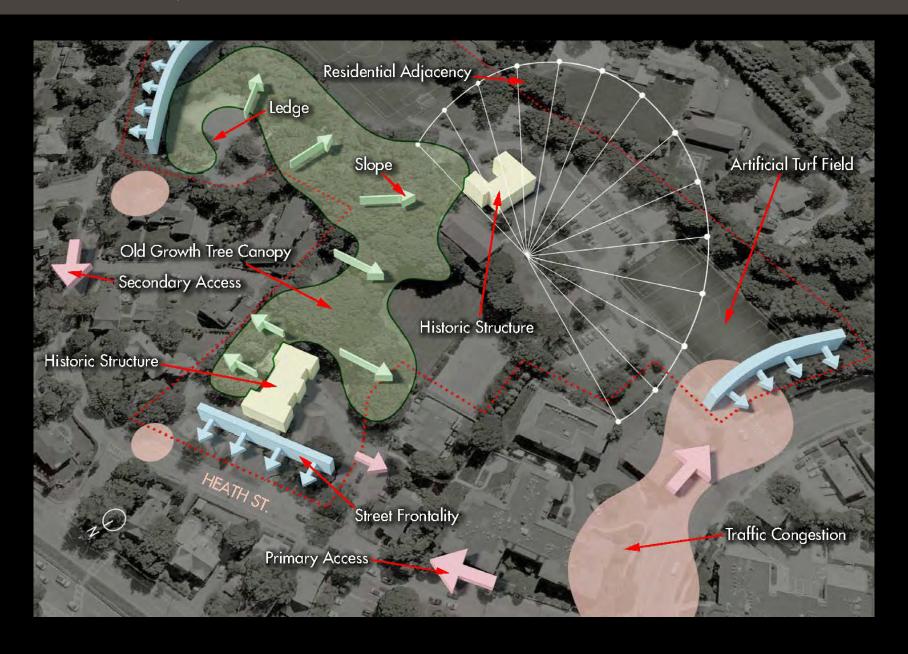






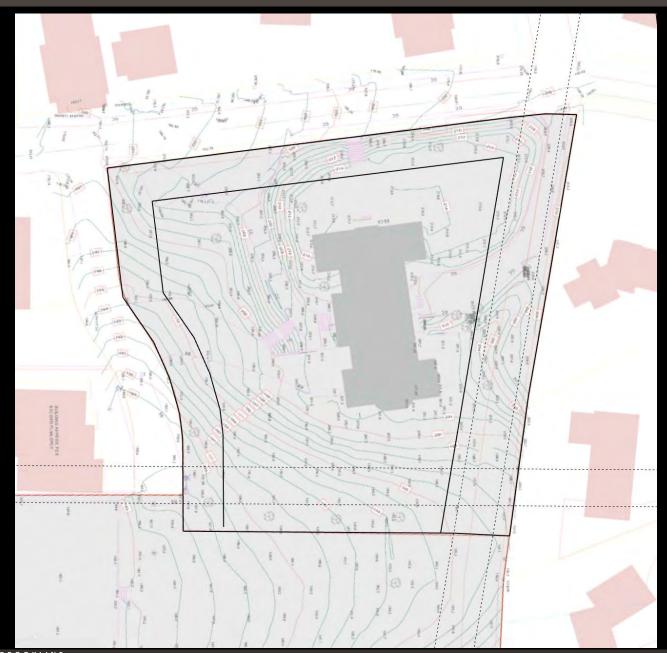


Site Analysis – Natural and Urban Influences

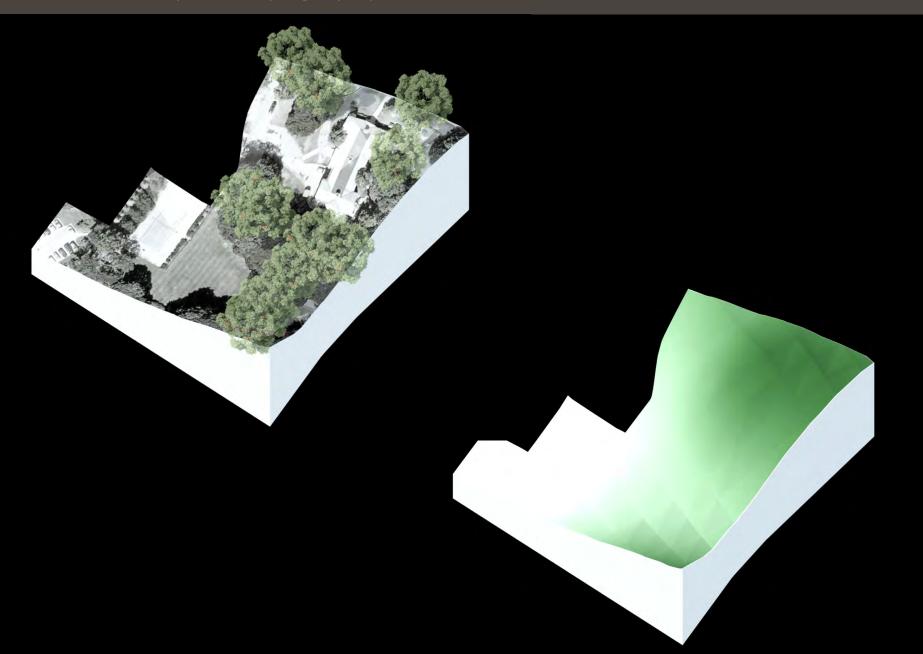


Baldwin SCHOOL, BROOKLINE $oldsymbol{oldsymbol{oldsymbol{A}}}$

Site Analysis - Topography



Site Analysis - Topography



Site Analysis – Footprint Comparison



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Option A "Quadrangle"

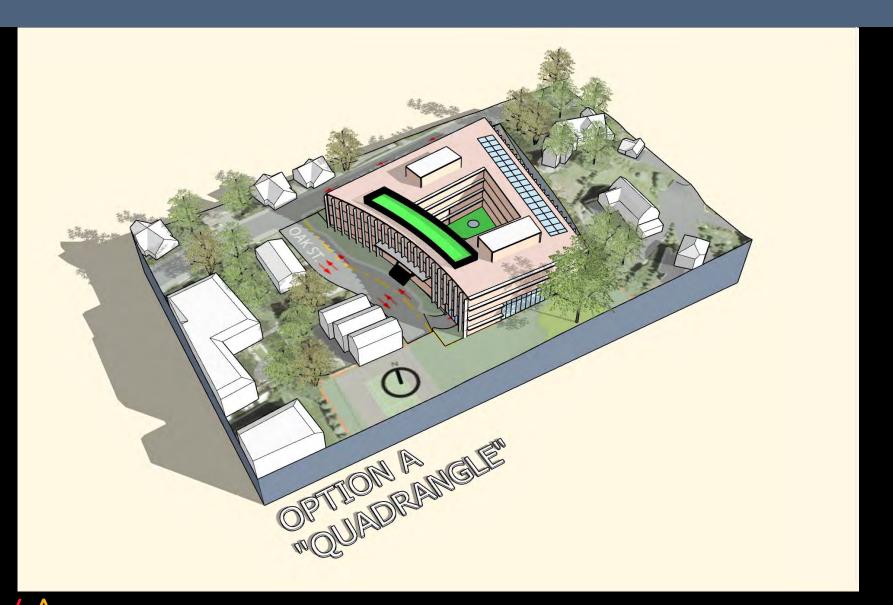


Option B
"Solar Harvest"



Option C
"Twin Court"

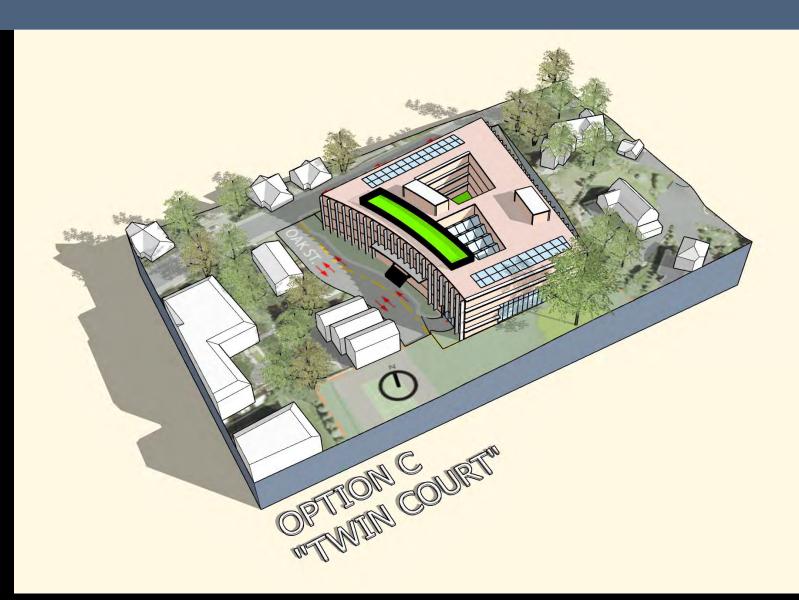
CONCEPT DESIGN THUMBNAIL SITE PLAN













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